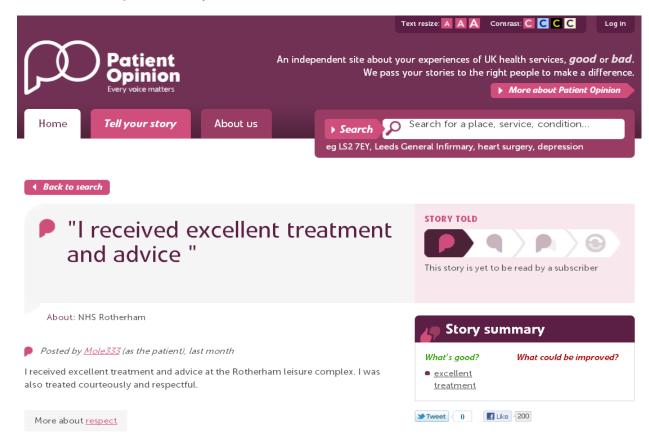
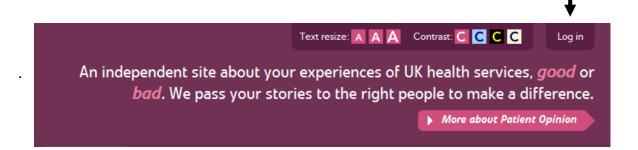
Patient Opinion subscriber guide: responding to postings

Patient Opinion sends you an **email alert** when a posting relevant to your subscription is published. This email has a link, which you can click to view the story on the Patient Opinion website. Follow this link to read the posting in full.

This is how a patient story looks on the new site:

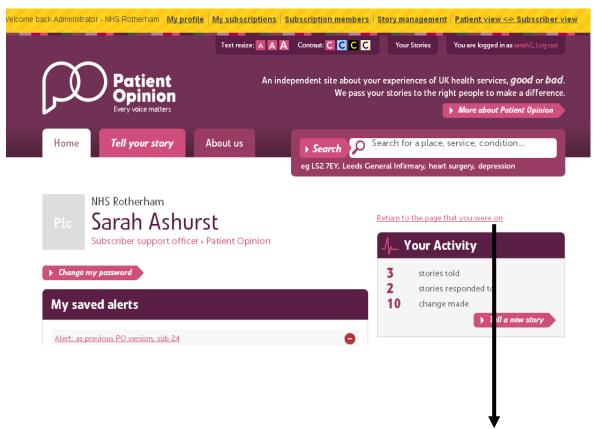


To respond to this posting you first need to log on. To do this, click on the 'log on' link in the top right had side of the screen.



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When prompted, enter your existing log in details to access the subscriber features of Patient Opinion. Once you have logged in you will then be directed to your profile page. Your screen will look like this:



Just above the box titled 'Your Activity' you will see a pink link that will take you back to the previous page.

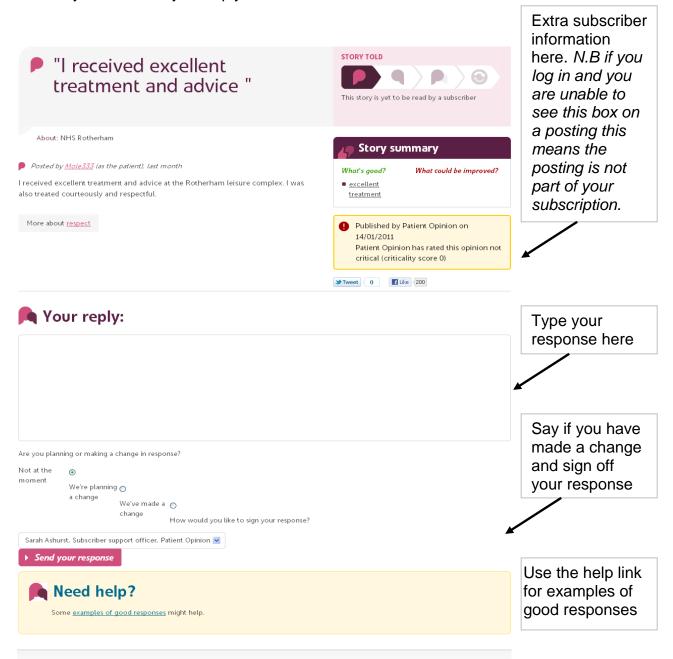
This will return you to the posting you were alerted to. You will now be viewing the posting as a subscriber.

When you are logged in as a subscriber, you can see the criticality of the posting (how serious Patient Opinion has rated the feedback) and if you have the right permissions, you can reply publicly.



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When you have returned to the posting, you will now see a yellow box on the right hand side. If you have permission to respond, you will see a box beneath where you can write your reply*



Once finished, click 'send your response' . This is sent through to us and when we publish your reply you and others on your subscription will be notified by email.

Any questions, please do not hesitate to get in touch

- Email us at subscriber.support@patientopinion.org.uk
- or call us on 0114 281 6256 during office hours

^{*} The page may appear a little different due to last minute design changes